



## OpalTec International Ltd Statement of Health & Safety Policy

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### Health & Safety

1. The general provisions of the Health and Safety at Work etc Act 1974 impose a duty on all employers to ensure, as far as is reasonably practicable, the safety of their employees at work by maintaining safe plant, safe systems of work, and safe premises, and also by ensuring adequate instruction, training and supervision. OpalTec International is also bound by the Act to ensure the safety of all other persons, who (though not employees) may be affected by the Company's work activities.

2. OpalTec International Ltd has established the Health and Safety Team as a group with the responsibility to determine the health and safety management strategy and policies necessary for the Company to discharge its legal obligations regarding health and safety. The Team will advise the Company on all new health and safety policies and is expected to determine the appropriate health and safety culture for OpalTec International Ltd.

3. The Act requires every employer to prepare a written statement of general policy with respect to the health and safety at work of his employees and the organisation and arrangements in force for carrying out that policy, and to bring the statement to the notice of all his employees. This is the Company's Statement of Safety Policy:

It is the policy of the OpalTec International Ltd to adopt all reasonably practicable measures:

(a) to secure the health, safety and welfare of all employees at places of work under the Company's control and elsewhere when performing their duties;

(b) to protect staff and other persons who are lawfully on Company premises against risk to their health or safety which might arise out of activities in those places;

(c) to maintain safe plant, machinery and equipment and a safe and healthy place of work.

4. It is also the policy of OpalTec International to ensure that all of its staff and visitors are aware of their individual responsibility to exercise care in relation to themselves and those who work with them. To this end individuals are enjoined to:

(a) familiarise themselves with Company Safety Policy and any departmental or unit safety requirements;

- (b) take reasonable care that all procedures used are safely carried out, and seek expert advice in any case of doubt;
- (c) warn of any special or newly identified hazards in existing procedures or risks in new procedures about to be introduced;
- (d) report accidents or incidents promptly;
- (e) familiarise themselves with fire and emergency drills (including the location of emergency telephones) and escape routes; and
- (f) where required by Company policy register with the Occupational Health Service for health surveillance purposes.

Where self-employed persons or contractors and their employees carry out work on Company premises, they must comply with standards of safe working contained in any regulations or codes of practice applicable to their operations, and in the Company's safety rules.

5. Department heads are responsible for the oversight of departmental arrangements for health and safety within their division in order to ensure that they are functioning in accordance with the Company's policies.

6. Heads of departments are responsible for the health, safety, and welfare of all persons who are lawfully in the buildings under their charge and are required to bring to the notice of all employees a written statement describing the organisation and arrangements for safety within their departments.

7. Responsibility for implementing Company Safety Policy rests with heads of departments. In order to provide expert advice on matters of health and safety, the Company has appointed the following officers:

Clive Hamilton-Davies (Operations Director)

Mark Edwards (Service Support Manager)

The policies of the Company on specific legislative and other matters are issued as Company Policy Statements. Advice on specific hazards and technical items is issued as memoranda by the Company Safety Officers.